Blackburne House Group

Health & Social Care Tutor Vacancy Pack

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BLACKBURNE HOUSE

Welcome

Thank you for your interest in applying for the role of Health & Social Care Tutor at the Blackburne House Group.

We've put together some information below which we hope will provide some useful context and an understanding of the organisation and job role. You can also visit our website www.blackburnehouse.co.uk for greater detail on the organisation. Please do contact us for a more in-depth discussion if you'd like more detail on the role after reading through this pack.

For More Information about the Role

If you require further information about this role, please email louisenixon@blackburnehouse.co.uk to arrange a discussion.

Deadline for receipt of applications:

Monday 6th October 2026

Application Procedure

The Blackburne House application form should be completed and supported by a letter of application, which succinctly but comprehensively identifies your reasons for applying and how your career to date may have equipped you for the post.

Completed applications should be returned by the above closing date to Louise Nixon, Blackburne House, Blackburne Place, Liverpool L8 7PE. Alternatively email your completed application and monitoring form along with a covering letter to louisenixon@blackburnehouse.co.uk

In the interests of economy you will not hear from us again unless you are shortlisted. Your interest in the post is greatly appreciated but as a charity we unfortunately do not have the resource to respond to every application that is made.

In accordance with the requirements of the Immigration, Asylum and Nationality Act 2006, you must be eligible to live and work full time in the UK. Documented evidence of eligibility will be required from all potential employees as part of the recruitment process.

The Blackburne House Group

Blackburne House Group is a training led organisation, which delivers high quality training and education services. We're based in a beautiful Grade II listed building, situated in Liverpool's famous Hope Street quarter, close to the city centre.

Attracting thousands of visitors each year, our facilities include an education centre for women, the School for Social Entrepreneurs North West, a thriving bistro, a women's wellness centre, excellent conference facilities and a 30 place nursery. From the beginning, these highly acclaimed and flourishing social enterprises have supported our educational aims and provide tangible examples of how new markets can be used to serve local communities.

About the Role

We're recruiting a Health & Social Care Tutor to deliver high-quality Health and Social Care training and qualifications to Adult learners, supporting them to achieve their learning goals and progress into employment, apprenticeships, or further education. The successful candidate will provide engaging teaching, assessment, and learner support, ensuring all delivery meets awarding body and quality assurance requirements.
The role will involve monitoring learner progress, carrying out workplace and placement observations where applicable, and contributing to the continuous improvement of programme delivery.

As a member of staff you will benefit from; Discounted on-site parking for staff, extra days leave each year for the first 5 years, an additional annual leave day for your birthday, Employer Pension contributions, staff discount in the Bistro, Nursery, and Conference & Events Hire and access to wellbeing services.

We are a friendly and caring organisation, and we support each other. As an equal opportunities' employer, we welcome applications from all suitably qualified persons and would particularly welcome applications from Black and Ethnic Minorities, disabled people and LGBTQ+ people.

A disclosure from the Disclosure and Barring Service (DBS), formerly the Criminal Records Bureau (CRB), may be requested in the event of a successful application to this post.

All applications for disclosures are dealt with in accordance with the DBS's Code of Practice and the College's Policies on The Recruitment of Ex-Offenders and on The Storage, Handling, Use, Retention and Disposal of Disclosures and Disclosure Information.

Blackburne House is committed to safeguarding and promoting the welfare of vulnerable adults, children and young people.

About You

We are looking for someone who is experienced in teaching in a learning environment to a high standard. We require a dedicated and focused individual who can work collaboratively as part of our team of tutors.

We're looking to welcome someone into our team that shares our Values and is able to form positive relationships and work with openness and integrity. During any employment with Blackburne House you will be expected to conduct yourself in a manner appropriate to the professional image of the Institution. You will be expected to provide a prompt and efficient service and to maintain appropriate standards of professionalism and of personal appearance at all times.

Job Description

Post	Health & Social Care Tutor
Salary:	£27,609 per year depending on experience
Location:	Blackburne House, Blackburne Place, Liverpool, L8 7PE
Flexibility:	There is an expectation that the successful candidate will be willing to adapt their working hours to suit the needs of the organisation.

Teaching and Learning

- Plan, prepare, and deliver engaging Health and Social Care lessons to learners at various levels.
- Develop schemes of work, lesson plans, and learning resources that meet curriculum and awarding body requirements.
- Differentiate learning activities to meet individual learner needs and learning styles.
- Create a positive, inclusive, and supportive learning environment.
- Promote learner engagement, attendance, and achievement.

Assessment and Quality Assurance

- Assess learner work in accordance with awarding body requirements.
- Provide timely, constructive, and developmental feedback to learners.
- Maintain accurate learner records, assessment documentation, and progress tracking.
- Support internal and external quality assurance activities.
- Ensure compliance with awarding organisation standards and internal quality processes.

Placement and Employer Engagement

- Conduct workplace and placement observations to assess learner competence and development.
- Liaise with employers, placement providers, and stakeholders to support learner progress.
- Monitor learner performance during placements and identify additional support requirements where necessary.
- Build and maintain positive relationships with placement providers and employers.

Learner Support

- Conduct initial assessments and identify learner support needs.
- Provide pastoral support, guidance, and signposting where appropriate.
- Support learners in developing employability, communication, and professional skills.
- Promote equality, diversity, inclusion, safeguarding, and British Values throughout delivery.

General Responsibilities

- Participate in team meetings, standardisation activities, and continuous professional development.
- Maintain up-to-date knowledge of the Health and Social Care sector.
- Contribute to programme development and quality improvement initiatives.
- Comply with all organisational policies, including safeguarding, health and safety, GDPR, and Prevent.

Person Specification

Qualifications

- Relevant qualification in Health and Social Care (Level 3 or above) - essential
- Teaching qualification (AET, CET, DET, PGCE, or equivalent) - essential
- English and Maths qualifications at Level 2 or above - essential
- Internal Quality Assurance (IQA) qualification - desirable
- Assessor qualification (CAVA, A1, D32/D33, or equivalent) - desirable

Experience

- Experience delivering Health and Social Care qualifications - essential
- Experience assessing learner work and supporting achievement - essential
- Experience working within the Health and Social Care sector - essential
- Experience supporting learners with varying abilities and support needs - essential
- Knowledge of safeguarding, Prevent, equality, diversity, and inclusion - essential
- Experience carrying out workplace or placement observations - desirable
- Experience working with apprenticeships and vocational qualifications - desirable
- Experience of internal quality assurance processes - desirable
- Experience engaging with employers and placement providers - desirable
- Experience working with young people and adults from diverse backgrounds - desirable

Skills

- Excellent communication and interpersonal skills.
- Strong organisational and time-management skills.
- Ability to motivate and inspire learners.
- Effective use of digital learning platforms and Microsoft Office applications.
- Ability to work independently and as part of a team.